

# London Enterprise Academy

## Admissions Policy for 2025



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Principal

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- **Foreword**

London Enterprise Academy is a secondary free school in Tower Hamlets set up by serving teachers, professionals and local parents. Our vision is to create a truly outstanding free school delivering the very best educational opportunities, nurture academic excellence and enhanced ambition in all its pupils, inspire the next generation of professionals and entrepreneurs from diverse backgrounds.

London Enterprise Academy will provide school places for young people aged 11-16 and the admissions arrangements for the Year group 7 intake are set out below. The Academy is committed to a straightforward, open, fair and transparent admissions arrangement. It will be part of the local authority's coordinated admission arrangements requiring all applicants to complete a common application form (CAF), available from the Tower Hamlets Local Authority Pupil Admissions Team, 5 Clove Crescent, Town Hall, Mulberry Place, E14 2BG. Tel: 020 7364 5006 or email: [school.admissions@towerhamlets.gov.uk](mailto:school.admissions@towerhamlets.gov.uk). Full details of the application process are available in Tower Hamlets brochure, "Ready for Secondary Schools in Tower Hamlets".

- **Banding**

London Enterprise Academy will adopt the Local Authority's policy of banding to ensure that it takes an even balance of children in different ability ranges. The available 120 places per year are divided equally across the four bands of ability. Therefore 30 children from each band will be admitted according to the criteria set out below. For more information about the banding process, please refer to the Local Authority's "Ready for Secondary Schools in Tower Hamlets" brochure.

- **Oversubscription Criteria**

Firstly, children with a statement of special educational need naming the Academy will be offered a place, unless there are particular reasons why the Academy is unable to do so. The place will be provided in the appropriate band. (See note 1).

A quarter of the total places available will be allocated to each of the four bands. If any of these are oversubscribed in any band, the admission criteria below will be used (in descending order of priority) to allocate places.

- 1) Children looked after by the local authority including adopted children who were previously looked after and children who leave care under a special guardianship or residence order;
- 2) Children who have a strong medical or social reason to attend the school. This can include the parents', carers' or other family members' medical conditions and the family's social needs. (See note 2)
- 3) Children who have a brother or sister at the school at the time of admission. (See note 3).

- 4) Children of London Enterprise Academy staff (teaching or support) (See note 4) who have been employed at the school for two or more years at which the application for admission is made, and or a member of staff is recruited to fill a vacant post for which there is a demonstrable skills shortage.
- 5) Children who live nearest to London Enterprise Academy by the shortest walking route. (See note 5).

**Note 1:** Parents of children with statements of special educational need should note that Tower Hamlets Local Authority seeks to ensure that pupils with statements do not, at secondary transfer time, become unduly concentrated in a few schools. Experience indicates that this can compromise the efficient education of children and the efficient use of resources. This means that if any particular school receives a large number of applications for pupils with statements, some of these may be refused. All applications for pupils with statements will be considered by the Local Authority's Special Educational Needs Panel.

**Note 2:** Where there is a very strong medical or social reason for attending a particular school priority may be given for admission. Parents must complete the relevant section on the form and attach medical and/or social reports signed by a doctor or social worker to the form. These reports must be received by the closing date on 31<sup>st</sup> October 2024. The application will be considered by the Primary / Secondary Transfer Committee.

**Note 3:** Sibling refers to brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or the child of the parent/carer's partner, and in every case, the child should be living in the same family unit at the same address. The address used should be the one that the child usually lives at and attends school from.

**Note 4:** Children of Staff or staff recruited to fill a vacant post in a demonstrable skill shortage area. (The definition of a direct employee is someone holding a contract of employment with the school).

**Note 5:** Home to school distances will be measured by the shortest walking route from the home address to the nearest available pupil entrance in constant use to the school, using a computerised digitised map.

**Note 6:** In the event the school is undersubscribed all applications will be accepted and places offered regardless of the banding criteria.

#### **Tie Break**

In the event where two or more applicants have an equal claim on a school place under the oversubscription criteria, priority will be determined, first by order of distance from home to school, and then by random allocation to be carried out by the local authority who are independent of London Enterprise Academy.

## Confirmation of Address

Parents may be required to provide acceptable independent proof of their child's address. They must make sure that the application form they complete is accurate and to contact Pupil Admissions or tell their child's Principal if there are relevant changes after it is submitted. Places may be withdrawn if false information is entered on the application form. Parents who do not provide evidence of their child's address as requested, or provide conflicting or inconclusive information, may have the place withdrawn, even if it has already been accepted. When parents live separately, the address used should be the one that their child usually lives at and attends school from. If a child lives equally with both parents at different addresses, then the address on the child's medical card will be used on the application form.

## 6. Siblings in the same year group transferring

Where two or more siblings are in the same year group (e.g. twins), and it is the parent's wish that the siblings should attend the same school, if one sibling can be offered a place at a school, the other will automatically be offered so as not to separate them.

## 7. Appeals

Parents who are not offered a place for their child have the right to appeal to an independent appeal panel. All appeals are handled for London Enterprise Academy by Tower Hamlets Local Authority. Parents wishing to appeal can obtain an appeal form from:

Pupil Admissions  
Tower Hamlets Local Authority  
Town Hall  
Whitechapel Road  
London E1

## 8. Late Applicants

Late applications will be considered in accordance with the procedure in the Tower Hamlets Local Authority co-ordinated scheme as published in its 'Ready for Secondary School' brochure.

## 9. Waiting List

If there are no places available at the School, parents/carers may have their applications placed on the School's waiting list. In the event of a vacancy the Oversubscription Criteria will be applied in order to determine the offer of places.

## 10. In-Year Admissions

Applications for In-year admission must be made to the Local Authority's Pupil Admissions Team on the 'in year' application form available from the school office or from the Local Authority's Pupil Admission Team. The Local Authority will refer the application to the school which will inform the applicant whether or not a place can be offered and advise the Local

Authority of the outcome.

**11. Protocols on 'hard to place' children**

London Enterprise Academy is committed to taking its fair share of vulnerable children who are hard to place, in accordance with the Local Authority's Fair Access Protocol. Accordingly, outside the normal round of admissions

**Date Adopted**

**Signature of chair of Governors**

**Signature of Principal**